ANNUAL FREEDOM OF INFORMATION ACT REPORT	REPORT CONTROL SYMBOL DD-DCMO(a)1365

SUBCOMPONENT/COMPONENT OR AGENCY REPORTING	REPORT FOR FISCAL YEAR
Department of the Air Force	2018

SECTION I - BASIC INFORMATION REGARDING REPORT

1. PERSON(S) TO CONTACT WHO CAN ANSWER QUESTIONS ABOUT THE REPORT

a. NAME *(Last, First, Middle Initial)*	b. TITLE	c. ADDRESS
Trinh, Bao-Anh	Air Force FOIA Public Liaison	1800 Air Force Pentagon Washington, D.C. 20330

d. TELEPHONE	e. EMAIL ADDRESS	
+1 (703) 614-8500	usaf.pentagon.saf-cio-a6. mbx.af-foia@mail	

2. PROVIDE AN ELECTRONIC LINK FOR ACCESS TO THE REPORT ON THE AGENCY WEB SITE.	3. EXPLAIN HOW TO OBTAIN A COPY OF THE REPORT IN PAPER FORM
The Defense Privacy, Civil Liberties, and Transparency (DPCLTD) will satisfy this requirement.	DPCLTD will satisfy this requirement.

SECTION II - ACRONYMS, DEFINITIONS AND EXEMPTIONS

DPCLTD will satisfy this requirement.

SECTION III - EXEMPTION 3 STATUTES *(Attach additional pages if necessary)*

(1) List all Exemption 3 statutes. (http://www.dod.mil/pubs/foi/dfoipo/docs/b3.pdf) (2) The DPCLTD will satisfy this requirement. (3) The DPCLTD will satisfy this requirement. (4) For each request, report the number of times each statute was relied upon, however, count each statute only once per request.		Total Number of Unique Uses of Exempt 3 Statutes	
1. STATUTE *(CTRL+click to select all applicable)* List all Exemption 3 statutes. (http://www.dod.mil/pubs/foi/dfoipo/docs/b3.pdf)	**2. TYPE OF INFORMATION WITHHELD** DPCLTD will satisfy this requirement.	**3. CASE CITATION** DPCLTD will satisfy this requirement.	**4. NUMBER OF TIMES RELIED UPON**
	DPCLTD will satisfy this requirement.	DPCLTD will satisfy this requirement.	
	DPCLTD will satisfy this requirement.	DPCLTD will satisfy this requirement.	
	DPCLTD will satisfy this requirement.	DPCLTD will satisfy this requirement.	
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Other:	DPCLTD will satisfy this requirement.	DPCLTD will satisfy this requirement.	
Other:	DPCLTD will satisfy this requirement.	DPCLTD will satisfy this requirement.	

DD FORM 2564, SEP 2018   PREVIOUS EDITION IS OBSOLETE.

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SECTION IV - FOIA REQUESTS

A. RECEIVED, PROCESSED AND PENDING FOIA REQUESTS.

Provide the numbers of received, processed, and pending requests, both **perfected and non-perfected**. The number in column 1 must match the number of "Requests Pending as of End of Fiscal Year" from the previous year's Annual FOIA Report. The sum of columns 1 and 2 minus the number in column 3 must equal the number in column 4.

1. NUMBER OF REQUESTS PENDING AS OF START OF FISCAL YEAR	2. NUMBER OF REQUESTS RECEIVED IN FISCAL YEAR	3. NUMBER OF REQUESTS PROCESSED IN FISCAL YEAR	4. NUMBER OF REQUESTS PENDING AS OF END OF FISCAL YEAR
1531	4343	4216	1,658

B. DISPOSITION OF FOIA REQUESTS.

1. All Processed Requests. Provide the number of request dispositions as described below. Use only one column to report each request. Use the nine "Full Denial Based on Reasons Other than Exemptions" columns only if the request cannot be counted in columns 1 through 3. The numbers in column 5, "Total", must match the numbers in Section V. A., column 3.

(1) NUMBER OF FULL GRANTS	(2) NUMBER OF PARTIAL GRANTS/ PARTIAL DENIALS	(3) NUMBER OF FULL DENIALS BASED ON EXEMPTIONS	(4) NUMBER OF FULL DENIALS BASED ON REASONS OTHER THAN EXEMPTIONS (Please count each case can be in only 1 column)									(5) TOTAL
			a. NO RECORDS	b. ALL RECORDS REFERRED TO ANOTHER COMPONENT/ AGENCY	c. REQUEST WITHDRAWN	d. FEE-RELATED REASON	e. RECORDS NOT REASONABLY DESCRIBED	f. IMPROPER FOIA REQUEST FOR OTHER REASON	g. NOT AGENCY RECORD	h. DUPLICATE REQUEST	i. OTHER (Explain in B.2 below)	
922	1,462	247	555	44	342	45	63	80	22	195	239	4,216

2. Other Reasons for "Full Denials Based on Reasons Other than Exemptions". For any request marked "Other", provide descriptions of other reasons for full denials and the number of times each reason was relied upon. "Total" must equal "Other" column in B.1.

(1) DESCRIPTION OF "OTHER" REASONS FOR DENIALS	(2) NO. OF TIMES
Unable to Locate Requester	78
Directed Requester to Another Agency or Entity	157
Litigation	4
N/A	

3. Number of Times Exemptions Applied. Count each exemption only once per FOIA request.

(3) TOTAL: 239

EX. 1	EX. 2	EX. 3	EX. 4	EX. 5	EX. 6	EX. 7(A)	EX. 7(B)	EX. 7(C)	EX. 7(D)	EX. 7(E)	EX. 7(F)	EX. 8	EX. 9
84		154	123	321	1,237	65	4	554	96	72	8	1	1

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SECTION V - ADMINISTRATIVE APPEALS OF INITIAL DETERMINATIONS OF FOIA REQUESTS

A. RECEIVED, PROCESSED AND PENDING ADMINISTRATIVE APPEALS.
Provide the number of administrative appeals received, processed, and pending as described in columns 1 through 4. The sum of columns 1 and 2 minus the number in column 3 must equal the number in column 4. Starting with Fiscal Year 2009, the number in column 1 must match the number of "Appeals Pending as of End of Fiscal Year" from the previous year's Annual FOIA Report.

B. DISPOSITION OF ADMINISTRATIVE APPEALS - ALL PROCESSED APPEALS.
Provide the number of administrative appeal adjudications as described in the columns below. The number in the "Total" column must match the number in Section VI. A., column 3. In column 4, report the number of appeals which neither affirmed nor reversed/remanded the FOIA request determination, but were closed for other reasons (see DPCLTD) Instructions).
http://www.usdoj.gov/oip/foiapost/guidance-annualreport-052008.pdf page 15

1. NUMBER OF APPEALS PENDING AS OF START OF FISCAL YEAR	2. NUMBER OF APPEALS RECEIVED IN FISCAL YEAR	3. NUMBER OF APPEALS PROCESSED IN FISCAL YEAR	4. NUMBER OF APPEALS PENDING AS OF END OF FISCAL YEAR	1. NUMBER AFFIRMED ON APPEAL	2. NUMBER PARTIALLY AFFIRMED AND PARTIALLY REVERSED/REMANDED ON APPEAL	3. NUMBER COMPLETELY REVERSED/ REMANDED ON APPEAL	4. NUMBER OF APPEALS CLOSED FOR OTHER REASONS	5. TOTAL
145	104	59	190	8	9	6	36	59

C. REASONS FOR DENIAL ON APPEAL.

1. Number of Times Exemptions Applied. Note: If an administrative appeal results in the denial of information based on exemptions and also based on a reason or reasons presented in C.2 and 3, report that appeal on all applicable sections. For each administrative appeal, report all exemptions applied; however, count each exemption only once per appeal.

EX. 1	EX. 2	EX. 3	EX. 4	EX. 5	EX. 6	EX. 7(A)	EX. 7(B)	EX. 7(C)	EX. 7(D)	EX. 7(E)	EX. 7(F)	EX. 8	EX. 9
1		1		5	14			3					

2. Reasons Other than Exemptions. Provide the number of administrative appeals resulting in denial for reasons other than exemptions, as described below. C.2. plus C.3 must be equal to B.4.

(1) NO RECORDS	(2) RECORDS REFERRED AT INITIAL REQUEST LEVEL	(3) REQUEST WITHDRAWN	(4) FEERELATED REASON	(5) RECORDS NOT REASONABLY DESCRIBED	(6) IMPROPER REQUEST FOR OTHER REASON	(7) NOT AGENCY RECORD	(8) DUPLICATE REQUEST OR APPEAL	(9) REQUEST IN LITIGATION	(10) APPEAL BASED SOLELY ON DENIAL OF REQUEST FOR EXPEDITED PROCESSING	(11) OTHER (Explain in C.3 below)
4		16			7	1	1			1

3. "Other" Reasons for Denial. Provide descriptions of the "other" reasons and the number of times each was relied upon. "Total" must equal "Other" column, C.2.(11).

(1) DESCRIPTION OF "OTHER" REASON	(2) NUMBER OF TIMES
All records referred to another Component or Agency	1
(3) TOTAL	1

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SECTION V - ADMINISTRATIVE APPEALS OF INITIAL DETERMINATIONS OF FOIA REQUESTS (Continued)

C.4. Response time for Administrative Appeals. Provide the (1) median, (2) average, and (3) and (4) range in number of days to respond to administrative appeals.

(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS
57	178	6	981

5. Ten Oldest Pending Administrative Appeals. Provide the date of receipt of the ten oldest pending administrative appeals, and the number of days pending. (YYYYMMDD, e.g. 20030918)
To calculate the number of Federal work days, see http://www.codeforexcelandoutlook.com/blog/2008/06/calculate-working-days-minus-holidays-in-vba/ or
http://www.excelexchange.com/WorkingDays.html. MS. Excel formula "Net workdays less holidays." See attached Excel list of Federal holidays.

	10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
(1) DATE OF RECEIPT	06-11-2014	06-04-2014	03-24-2014	03-10-2014	01-08-2014	08-06-2013	05-21-2013	02-14-2013	02-12-2013	10-04-2011
(2) NUMBER OF DAYS PENDING	1,080	1,085	1,136	1,146	1,187	1,292	1,345	1,412	1,414	1,753

SECTION VI - FOIA REQUESTS: RESPONSE TIME FOR PROCESSED AND PENDING REQUESTS

For tables in Section VII, include response times for only **perfected** requests. Begin counting days from the date of receipt of the **perfected** request.
If using a multi-track processing system, report response times separately for each track. If not using a multi-track processing system, at a minimum, report separately requests which have been granted expedited processing.
NOTE: Table A must reflect the response times for all processed **perfected** requests. Table B is a sub-set of Table A and must reflect the response times only for those **perfected** requests in which information was granted, either in full or in part.
To calculate the number of Federal work days, see http://www.codeforexcelandoutlook.com/blog/2008/06/calculate-working-days-minus-holidays-in-vba/ or
http://www.excelexchange.com/WorkingDays.html. MS. Excel formula "Net workdays less holidays." See attached Excel list of Federal holidays.

A. PROCESSED REQUESTS - RESPONSE TIME FOR ALL PROCESSED PERFECTED REQUESTS. Provide the (1) median, (2) average and (3) and (4) range in number of days to process all **perfected** requests.

1. SIMPLE				2. COMPLEX				3. EXPEDITED PROCESSING			
(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS
11	27	0	778	52	127	0	1343	20	52	1	338

B. PROCESSED REQUESTS - RESPONSE TIME FOR PERFECTED REQUESTS FOR WHICH INFORMATION WAS GRANTED. Provide the (1) median, (2) average and (3) and (4) range in number of days to process all **perfected** requests in which information was granted (full grants and partial grants).

1. SIMPLE				2. COMPLEX				3. EXPEDITED PROCESSING			
(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS
13	29	0	470	64	130	0	1343	23	33	1	252

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SECTION VI - FOIA REQUESTS: RESPONSE TIME FOR PROCESSED AND PENDING REQUESTS (Continued)

C. PROCESSED REQUESTS - RESPONSE TIME IN DAY INCREMENTS.

(1) Provide the number of **perfected** requests processed in each of the thirteen designated time increments (i.e., within 20 days in the first column, within 21-40 days in the second column, etc.).

(a) If using a multi-track system, create separate tables as presented below to report the information for each track. If not using a multi-track system, at a minimum create a separate table for requests which have been granted expedited processing.

(b) Insert the sum of the thirteen columns in the "Total" column to reflect the total number of requests processed for each of the tracks.

1. SIMPLE REQUESTS

<1 DAY	1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS	TOTAL
135	1,192	232	90	47	47	36	19	14	7	10	16	7	8	1,860

2. COMPLEX REQUESTS

<1 DAY	1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS	TOTAL
26	425	437	268	182	132	100	65	52	53	29	126	82	182	2,159

3. REQUESTS GRANTED EXPEDITED PROCESSING

<1 DAY	1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS	TOTAL
	29	11	3	1	4		1				2	3		54

D. PENDING REQUESTS - ALL PENDING PERFECTED REQUESTS.

Provide the number of **perfected** requests pending as of the end of the fiscal year, and the median and average number of days those requests had been pending. If an agency or component is unable to determine whether all of its pending requests are **perfected**, the agency must include all pending requests and attach a footnote that it has done so.

1. SIMPLE			2. COMPLEX			3. EXPEDITED PROCESSING		
(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS
403	28	113	1211	159	281	11	38	40

E. PENDING REQUESTS - TEN OLDEST PENDING PERFECTED REQUESTS.

Provide the date of receipt of the ten oldest **perfected** requests pending as of the end of the fiscal year, and the number of days pending.

	10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
(1) DATE OF RECEIPT	05/01/2014	04/23/2014	02/18/2014	01/28/2014	01/09/2014	10/22/2013	10/21/2013	10/17/2013	02/27/2013	12/10/2012
(2) NUMBER OF DAYS PENDING	1,108	1,114	1,174	1,174	1,186	1,239	1,240	1,242	1,404	1,457

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SECTION VII - REQUESTS FOR EXPEDITED PROCESSING AND REQUESTS FOR FEE WAIVER

Section VIII now reflects new mandatory reporting requirements and is no longer an optional section.

Provide information for adjudicated requests for expedited processing or adjudicated requests for a fee waiver, i.e., requests for expedited processing or requests for a fee waiver which were granted or denied. Do not include requests for expedited processing or requests for a fee waiver which became moot for various reasons and, as a result, were neither granted nor denied.

A. REQUESTS FOR EXPEDITED PROCESSING.
(1) Include requests for expedited processing made both at the initial request level and, when applicable, at the administrative appeal level.
(2) Calculating days: Count only the days spent adjudicating the request for expedited processing. Count **calendar days**, not working days.
(3) NOTE: The response time of this new reporting requirement captures the time taken to decide whether to grant or deny a request for expedited processing. This does not cover the FOIA requests which have already been granted expedited status, placed in the "expedited processing" track, and reported elsewhere in this Report. Rather, this new requirement reflects the time taken to make a determination, (i.e., adjudicate) whether a request for expedited processing should be granted or denied. The FOIA requires agencies to determine within ten calendar days whether a request satisfies the standards for expedited processing.

1. NUMBER GRANTED	2. NUMBER DENIED	3. MEDIAN NUMBER OF DAYS TO ADJUDICATE	4. AVERAGE NUMBER OF DAYS TO ADJUDICATE	5. NUMBER ADJUDICATED WITHIN TEN CALENDAR DAYS
69	217	1	16	217

B. REQUESTS FOR FEE WAIVER.
(1) Include requests for a waiver of fees made both at the initial request level and, when applicable, at the administrative appeal level.
(2) Calculating days: Count only the days spent adjudicating the fee waiver request. Count working days. Do not include additional days that may precede consideration of the fee waiver request, e.g., days the request waits in a processing queue, processing time which precedes commencement of adjudication of fee waiver request, etc.

1. NUMBER GRANTED	2. NUMBER DENIED	3. MEDIAN NUMBER OF DAYS TO ADJUDICATE	4. AVERAGE NUMBER OF DAYS TO ADJUDICATE
212	124	1	28

SECTION VIII - FOIA PERSONNEL AND COSTS

A. PERSONNEL. Provide the number of "Full-Time FOIA Staff" by adding the number of "Full-Time FOIA Employees" and "Equivalent Full-Time FOIA Employees" (see DFOIPO Instructions).
http://www.dod.mil/pubs/foi/dfoipo/docs/Full_and_part_time_plus_cost_calculations_FOIA.xls

http://www.usdoj.gov/oip/foiapost/guidance-annualreport-052008.pdf -- page 26.

B. COSTS. Add together all costs expended by the agency for processing FOIA requests at the initial request and administrative appeal levels, and for litigating FOIA requests. Include salaries of FOIA personnel, overhead, and any other FOIA-related expenses. (Agency's budget may be used as a resource.) (Enter numbers only, no commas or periods.)
http://www.usdoj.gov/oip/foiapost/guidance-annualreport-052008.pdf -- page 27.

1. NUMBER OF FULL-TIME FOIA EMPLOYEES	2. NUMBER OF EQUIVALENT FULL-TIME FOIA EMPLOYEES	3. TOTAL NUMBER OF FULL-TIME FOIA STAFF	1. PROCESSING COSTS	2. LITIGATION-RELATED COSTS	3. TOTAL COSTS
75	120	195	12,745,676.86	395,173	13,140,849.86

SECTION IX - FEES COLLECTED FOR PROCESSING REQUESTS

Report the dollar amount of fees collected from FOIA requesters for processing their requests. Also report the percentage of total processing costs (from Section IX, B.1.) that those fees represent. In calculating the amount of fees collected, include fees received from a FOIA requester for search, review document duplication, and any other direct costs permitted by agency regulations.

1. TOTAL AMOUNT OF FEES COLLECTED	2. PERCENTAGE OF TOTAL PROCESSING COSTS
$19665.09	.15 %

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SECTION X - FOIA REGULATIONS

A. AGENCIES MUST PROVIDE AN ELECTRONIC LINK TO THEIR FOIA REGULATIONS, INCLUDING THEIR FEE SCHEDULE.
The DPCLTD will satisfy this requirement.

B - NUMBER OF TIMES SUBSECTION (C) USED - "See DOJ Annual FOIA Report Handbook (page 71)"	C - NUMBER OF RECORDS	
	1. Number of Records Posted by FOIA	2. Number of Records Posted by Program Offices
0	5,024	162,639

SECTION XI - BACKLOGS, CONSULTATIONS, AND COMPARISONS

A. BACKLOGS OF FOIA REQUESTS AND ADMINISTRATIVE APPEALS.
(1) Provide the number of FOIA requests and administrative appeals that were **pending beyond the statutory time period** as of the end of the fiscal year.
(2) NOTE: The statutory time period is ordinarily twenty working days from receipt of a **perfected** request (see 5 U.S.C. Section 552(a)(6)(A)(i). but may be extended up to ten additional working days when "unusual circumstances" are present (see 5 U.S.C. Section 552(a)(6)(B)(i).

1. NUMBER OF BACKLOGGED REQUESTS AS OF END OF FISCAL YEAR *(Backlog requests should be equal to or less than Section V.A.4 total backlog requests.)*	2. NUMBER OF BACKLOGGED APPEALS AS OF END OF FISCAL YEAR *(Backlog appeals should be equal to or less than Section VI.A.4 total backlog appeals.)*
1,217	181

B. CONSULTATION ON FOIA REQUESTS - RECEIVED, PROCESSED, AND PENDING CONSULTATIONS.
The consultation portions of the Annual Report require information about consultations received from other agencies, not sent to other agencies.
(1) Provide the number of consultations received from other agencies, those processed, and those pending, as described in the columns below.
(2) The number in Column 1 must match the number of "Consultations Received from Other Agencies that Were Pending at Your Agency as of End of the Fiscal Year" (Column 4) from last year's Annual Report.
(3) The sum of Columns 1 and 2 minus the number in Column 3 must equal the number in Column 4.

1. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES PENDING AT YOUR AGENCY AS OF START OF THE FISCAL YEAR	2. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES DURING THE FISCAL YEAR	3. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES THAT WERE PROCESSED BY YOUR AGENCY DURING THE FISCAL YEAR	4. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES PENDING AT YOUR AGENCY AS OF END OF THE FISCAL YEAR
63	144	119	88

C. CONSULTATIONS ON FOIA REQUESTS - TEN OLDEST CONSULTATIONS RECEIVED FROM OTHER AGENCIES AND PENDING AT YOUR AGENCY.
Provide the date of receipt of the ten oldest consultations received from other agencies pending at your agency as of the end of the fiscal year, and the number of days pending.

	10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
(1) DATE OF RECEIPT	10-20-2016	10-20-2016	10-03-2016	05-29-2015	10-02-2014	08-26-2014	08-18-2014	07-21-2014	07-08-2014	06-30-2014
(2) NUMBER OF DAYS PENDING	487	487	499	838	1,001	1,027	1,033	1,053	1,062	1,067

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SECTION XI - BACKLOGS, CONSULTATIONS, AND COMPARISONS *(Continued)*

D. COMPARISON OF NUMBERS OF REQUESTS FROM PREVIOUS AND CURRENT ANNUAL REPORT - REQUESTS RECEIVED, PROCESSED, AND BACKLOGGED.

(1) Provide the number of requests received and the number of requests processed during the fiscal year, and the number of requests backlogged as of the end of the fiscal year (starting with the Annual Report from Fiscal Year 2009) from last year's Annual Report and the number of those received and processed during the fiscal year, and backlogged as of the end of the fiscal year, from the current Annual Report.

(2) The numbers in Columns 1 and 2 must match the "Number of Requests Received in Fiscal Year" from Section V. A. of the Annual Report from last year and from this year respectively. The numbers in Columns 3 and 4 must match the "Number of Requests Processed in Fiscal Year" from Section V. A. of the Annual Report from last year and from this year respectively.

(3) The numbers in Columns 5 and 6 must match the "Number of Backlogged Requests as of End of the Fiscal Year" from Section XII. A. of the previous Annual Report and the current Annual Report, respectively.

REQUESTS RECEIVED		REQUESTS BACKLOGGED		REQUESTS PROCESSED	
1. NUMBER RECEIVED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	2. NUMBER RECEIVED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	3. NUMBER PROCESSED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	4. NUMBER PROCESSED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	5. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM PREVIOUS ANNUAL REPORT	6. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM CURRENT ANNUAL REPORT
4594	4343	4176	4216	1187	1217

E. COMPARISON OF NUMBERS OF ADMINISTRATIVE APPEALS FROM PREVIOUS AND CURRENT ANNUAL REPORT - APPEALS RECEIVED, PROCESSED, AND BACKLOGGED.

(1) Provide the number of administrative appeals received and the number of administrative appeals processed during the fiscal year, and the number of administrative appeals backlogged as of the end of the fiscal year (starting with the Annual Report from Fiscal Year 2009) from last year's Annual Report and the number of those received and processed during the fiscal year, and backlogged as of the end of the fiscal year, from the current Annual Report.

(2) The numbers in Columns 1 and 2 must match the "Number of Administrative Appeals Received in Fiscal Year" from Section VI. A. of the Annual Report from last year and from this year respectively. The numbers in Columns 3 and 4 must match the "Number of Administrative Appeals Processed in Fiscal Year" from Section VI. A. of the Annual Report from last year and from this year respectively.

(3) The numbers in Columns 5 and 6 must match the "Number of Backlogged Administrative Appeals as of End of the Fiscal Year" from Section XII. A. of the previous Annual Report and the current Annual Report, respectively.

APPEALS RECEIVED		APPEALS PROCESSED		APPEALS BACKLOGGED	
1. NUMBER RECEIVED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	2. NUMBER RECEIVED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	3. NUMBER PROCESSED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	4. NUMBER PROCESSED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	5. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM PREVIOUS ANNUAL REPORT	6. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM CURRENT ANNUAL REPORT
188	104	125	59	145	181

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SECTION XII - GRADE LEVELS/PAY RATES/TYPE(S) OF HOURS WORKED ON ANNUAL REPORT

A. CONTRACTOR/NON HOURLY COSTS. Provide any contractor/non hourly costs, including a description of the work performed. Do not provide hourly rates, but rather overall costs for the specific work.

	1. DESCRIPTION OF WORK PERFORMED	2. COST TO COMPONENT
(1)	SAF/CIO A6XA (2 Contractor support - reviewed/validated all submissions from AF-wide FOIA RSCs, generated final report, inputted final data on DD2564 for Chief of IAP to review/approve)	$2205.88
(2)	AFPC (2 Contractor support - reviewed/validated report and forwarded to AFPC FOIA Manager for approval and submission to Chief of IAP)	$264.00
(3)		
(4)		
(5)		
(6)		
(7)		

B. GRADE LEVEL/PAY RATE (INCLUDING STEP, IF APPLICABLE) AND NUMBER OF HOURS WORKED IN GENERATE/PREPARE THE ANNUAL REPORT. Provide the Grade Level/Pay Rate, including step, if applicable, of each type of employee (Military/Civilian/Contractor) who worked to generate and prepare the annual report, and the number of hours worked at each level/pay rate.

	1. GRADE LEVEL/PAY RATE	2. HOURS WORKED		1. GRADE LEVEL/PAY RATE	2. HOURS WORKED		1. GRADE LEVEL/PAY RATE	2. HOURS WORKED
(1)	GS-7/$28,886	0.5	(11)	SRA/$49,113	2	(21)		
(2)	GS-8/$45,252	1	(12)	SSGT/$34,095	4.25	(22)		
(3)	GS-9/$54,190	16.25	(13)	TSGT/$41,396	1.25	(23)		
(4)	GS-11/$65,920	13.5	(14)	MSGT/$51,731	4.75	(24)		
(5)	GS-12/$78,317	18	(15)	ADMIN/$26.25	60	(25)		
(6)	GS-13/$94,971	13	(16)			(26)		
(7)	GS-14/$131,001	3.5	(17)			(27)		
(8)	GS-15/$140,259	15	(18)			(28)		
(9)	AMN/$22,036	1	(19)			(29)		
(10)	A1C/$28,000	0.5	(20)			(30)		

DD FORM 2564, SEP 2018

PREVIOUS EDITION IS OBSOLETE.

AEM LiveCycle Designer

SUBCOMPONENT/COMPONENT OR AGENCY REPORTING	REPORT FOR FISCAL YEAR
Department of the Air Force	2018

SECTION IV - EXEMPTION 3 STATUTES *(Continued)*

(1) List all Exemption 3 statutes. (http://www.dod.mil/pubs/foi/dfoipo/docs/b3.pdf)
(2) The DPCLTD will satisfy this requirement.
(3) The DPCLTD will satisfy this requirement.
(4) For each request, report the number of times each statute was relied upon, however, count each statute only once per request.

Total Number of Unique Uses of Exempt 3 Statutes	0	

1. STATUTE *(CTRL+click to select all applicable)* List all Exemption 3 statutes. (http://www.dod.mil/pubs/foi/dfoipo/docs/b3.pdf)	2. TYPE OF INFORMATION WITHHELD DPCLTD will satisfy this requirement.	3. CASE CITATION DPCLTD will satisfy this requirement.	4. NUMBER OF TIMES RELIED UPON
	DPCLTD will satisfy this requirement.	DPCLTD will satisfy this requirement.	
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Other: SEE ATTACHMENT 2 FOR EXEMPTION 3 STATUTES

Other: